

# WATER RESOURCES FUND

Steve Shoaf, Director

**MISSION:** The Water Resources Department will be the innovative leader in the water industry. Using the concept of continuous improvement, we accept the challenge of providing our regional customers with water to enhance their quality of life; being stewards over the most vital of all natural resources; and empowering our employees to meet our customer needs by providing the finest drinking water in the United States in an efficient and cost effective manner.

## DEPARTMENT SUMMARY

	2007-08	2008-09	2009-10	2010-11
	Actual	Actual	Budget	Adopted
<b>Expenditures:</b>				
Salaries & Wages	5,208,778	5,858,865	6,040,760	6,222,321
Fringe Benefits	1,965,106	2,236,883	2,363,180	2,692,587
Operating Costs	7,752,775	9,662,934	10,128,355	9,944,416
Debt Service	6,100,586	7,401,240	7,637,399	7,772,305
Capital Outlay	<u>9,933,222</u>	<u>9,920,089</u>	<u>6,979,935</u>	<u>6,518,000</u>
Total	30,960,467	35,080,011	33,149,629	33,011,200
FTE Positions	152.00	153.00	152.00	146.00
<b>Revenues:</b>				
Charges For Service	31,132,542	30,797,176	32,576,439	32,678,500
Investment Earnings	1,427,717	608,295	550,000	310,000
Miscellaneous	<u>67,400</u>	<u>37,124</u>	<u>23,190</u>	<u>22,700</u>
Total	32,627,659	31,442,595	33,149,629	33,011,200

## BUDGET HIGHLIGHTS

- The FY 2010-11 budget includes a 5% increase in water rates and the capital improvement fee. The 5% increase in water rates will allow the fund to continue current operations, meet debt service obligations, and provide a 1% Sullivan Act Transfer to the General Fund for water-related capital infrastructure improvements.
- Even with the rate increase, water revenues are essentially flat compared to the current year budget. This is due to the fact that there has been a 9% decrease in water consumption as customers have conserved more water and water usage for irrigation has declined as a result of the wet weather. This trend is expected to continue into next fiscal year. There has also been a 47% decrease in tap/connection fees because of the recession. Revenue has also been impacted due to the loss of the City of Hendersonville as a wholesale water customer.
- The capital outlay category includes \$5.6 million for water capital improvement projects, \$352,000 for rolling stock replacement, and \$200,000 for small capital equipment. The capital outlay category also includes the \$341,000 Sullivan Act transfer to the General Fund that is mentioned above. This \$341,000 will be coupled with money transferred in the prior fiscal year will provide \$1.9 million for infrastructure improvements along Azalea Road and Ridge Avenue.
- Six FTE positions in the water maintenance division that were responsible for repairing street cuts made by the Water Department will be moved to the new Street Cut Utility Fund.

## WATER RESOURCES FUND

DIVISION SUMMARY	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Adopted
<b><u>Administration</u></b>	871,163	733,703	672,941	700,109
FTE Positions	7.00	8.00	7.00	7.00

The Administration Division provides planning and management services for the Water Resources Department.

<b><u>Meter Services</u></b>	1,408,973	1,069,561	1,614,878	1,289,849
FTE Positions	17.00	17.00	17.00	17.00

The Meter Services Division is responsible for timely and accurate meter reading services and maintenance and replacement of meters.

<b><u>Water Education</u></b>	69,541	20,442	16,650	16,900
FTE Positions	1.00	0.00	0.00	0.00

The Water Education Division promotes customer education and directs and coordinates programs to make more efficient use of our existing water supplies. Water education programs are conducted for all members of the community with a special emphasis on school children.

<b><u>Construction Crew</u></b>	485,088	485,817	527,563	596,428
FTE Positions	7.00	7.00	7.00	7.00

The Construction Crew Division is responsible for performing small water distribution system improvement projects.

<b><u>Water Maintenance</u></b>	3,915,833	4,184,513	4,476,142	4,576,799
FTE Positions	49.00	49.00	49.00	43.00

The Water Maintenance Division is responsible for maintaining and upgrading approximately 1,625 miles of distribution mains, service lines, valves, meters, fire hydrants, pumps, and storage reservoirs throughout the water system.

<b><u>Water Production</u></b>	4,074,282	4,756,293	5,636,350	5,522,120
FTE Positions	41.00	41.00	41.00	41.00

The Water Production and Quality Control Division is responsible for operating and maintaining the North Fork, Mills River, and Bee Tree Water Treatment Plants as well as protecting and managing a 22,000-acre watershed.

## WATER RESOURCES FUND

DIVISION SUMMARY	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Adopted
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<u><b>Department-Wide Expenses</b></u>	17,218,004	20,932,807	17,661,366	17,993,630
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Costs of this activity are not allocable to individual divisions or activities. Examples include debt service, transfer to capital, bad debt expense, insurance, and cost allocation (administrative costs to the City) expenses.

<u><b>Water Operating Equipment</b></u>	1,570,085	167,160	701,000	352,000
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There is a five-year replacement plan in place to ensure that capital equipment is replaced in a timely and cost effective manner. This plan is based on a comprehensive evaluation of all capital equipment, including rolling stock.

<u><b>Customer Service</b></u>	962,454	1,163,535	1,210,466	1,308,491
FTE Positions	22.00	22.00	22.00	22.00

The Customer Service Division is responsible for processing utility bill payments, establishing new water and sewer service, and assisting customers with various water and other City related issues or concerns.

<u><b>Engineering Services</b></u>	385,044	610,726	632,273	654,874
FTE Positions	8.00	9.00	9.00	9.00

The Engineering Services Division is responsible for providing timely plan review and inspection services to the development community, external customers, and internal customers. This includes processing water availability requests, reviewing and approving water line extensions, and inspecting newly installed water lines.

### DEPARTMENTAL GOALS

- Ensure the highest quality drinking water to our customers at the lowest possible cost.
- Enhance the image of the City of Asheville through customer education programs and improved customer relations.
- Continuously improve our product, systems and processes to maximize customer satisfaction.
- Provide efficient and timely maintenance and repair of water mains, service lines, valves, and fire hydrants throughout the water system.
- Provide timely and professional engineering, management, financial, safety, and administrative services to the operating divisions of the Water Resources Department.
- Deliver excellent customer service, meter reading, meter reliability, and backflow assessment to our customers.
- Provide and implement a capital improvement program which satisfies all legal mandates and continues to improve water distribution system master planning and rehabilitation of critical needs.
- Maintain ISO 14001 Environmental Management System Registration.

# WATER RESOURCES FUND

## KEY PERFORMANCE OBJECTIVES & MEASURES

	<u>2008/09</u> <u>Actual</u>	<u>2009/10</u> <u>Estimated</u>	<u>2010/11</u> <u>Target</u>
• <i>Water Supply Management and Water Production will meet community demands for safe water 100% of the time</i>	100%	100%	100%
• <i>Compliance with State and Federal Water Quality Regulations will be met 100% of the time</i>	100%	100%	100%
• <i>Water Quality and system status will be reported to customers annually in the Annual Water Quality Report</i>	100%	100%	100%
• <i>Use application and payment records to assess utilization of affordable housing rebate and incentive programs</i>	41	71	60
• <i>Reduce energy usage (Green and Sustainable)</i>	n/a	n/a	10%
• <i>Repair or replace water lines discovered contributing to leakage and improve service to customers</i>	100%	100%	100%
• <i>Maintain the percentage of engineering plan reviews and maintenance work orders responded to within 10 days</i>	100%	100%	100%
• <i>Continue to fund capital improvement to refurbish and replace aging infrastructure and to meet future regulations</i>	\$9,604,173	\$5,597,735	\$5,625,000
• <i>Answer incoming Customer Service calls as soon as possible. Meet or exceed Call Center Best Practices for abandoned calls</i>	2.5 minutes	2.5 minutes	Less than 2.5 minutes

# PUBLIC WORKS

Cathy Ball, Director

**MISSION:** The Public Works Department exists to provide safe and efficient movement of people and goods within the City and to maintain a safe, litter-free environment in the most economical and efficient manner possible. The Department functions to maintain and improve a variety of services and infrastructures.

## DEPARTMENT SUMMARY

	2007-08	2008-09	2009-10	2010-11
	Actual	Actual	Budget	Adopted
<b>Expenditures:</b>				
Salaries & Wages	3,854,989	3,931,674	4,098,920	3,847,333
Fringe Benefits	1,702,478	1,645,243	1,772,403	1,993,697
Operating Costs	8,816,662	8,913,208	10,279,922	10,297,283
Capital Outlay	107,008	56,501	85,800	42,402
Cost Transfer	<u>-3,014,706</u>	<u>-2,526,291</u>	<u>-3,231,590</u>	<u>-3,231,590</u>
<b>Total</b>	<b>11,466,431</b>	<b>12,020,335</b>	<b>13,005,455</b>	<b>12,949,125</b>
<b>FTE Positions</b>	<b>116.75</b>	<b>111.75</b>	<b>109.00</b>	<b>102.50</b>

## BUDGET HIGHLIGHTS

- As a part of a series of reorganizations during FY 2009-10, the signs and markings division was moved from the Public Works Department to the Transportation (formerly Transportation & Engineering) Department, and the engineering division was moved from Transportation to Public Works. Prior year financial information for these divisions is presented under their previous departments.
- The Public Works Department anticipates having its crews work on a number of capital and grant-funded projects during FY 2010-11. Public Works staff time spent on these projects will be tracked and reimbursed from the grant and capital funds. Revenue of \$340,000 is included in the FY 2010-11 adopted general fund budget for reimbursements from these funds.
- Two existing street & sidewalk division crews will devote half their time in FY 2010-11 to the new utility cut repair program which is being accounted for in a separate enterprise fund. This change will result in a reduction in the general fund street & sidewalk division of 6.5 FTE positions, and a savings to the general fund of approximately \$150,000.
- The Public Works Department will re-engineer the residential brush collection program in FY 2010-11 which will result in the reduction of 3.0 FTE positions. The Department plans to initially reduce collection from twice per month to once per month, and then later in the year move toward a program of on-demand collection. This re-engineering effort will save approximately \$250,000.

# PUBLIC WORKS

DIVISION SUMMARY	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Adopted
<u>Administration</u>	1,076,412	1,090,282	1,132,989	997,701
FTE Positions	4.75	4.75	4.00	4.00

The responsibilities of the Public Works Administration Division include overseeing, leading and directing the Public Works divisions. This division develops operational procedures and policies; keeps abreast of new cost effective materials, equipment and training opportunities; and ensures that service levels remain constant or are improved without increasing costs. Public Works Administration also manages general street, sidewalk, bridge, drainage and signalization improvements.

<u>Signs &amp; Markings</u>	258,743	260,176	277,303	0
FTE Positions	4.00	4.00	4.00	0.00

The Signs & Markings Division was moved to the Transportation Department during FY 2009-10.

<u>Street Lighting</u>	1,564,128	1,783,604	1,788,172	1,788,122
FTE Positions	0.00	0.00	0.00	0.00

The Public Works Department is responsible for overseeing the City's street lighting. The budget above represents the cost for street lighting in the City of Asheville.

<u>Streets &amp; Sidewalks</u>	3,341,155	3,252,141	3,452,021	3,443,415
FTE Positions	57.00	52.00	52.00	45.50

The Street Maintenance Division's mission is to construct and maintain the City's streets, sidewalks, and storm drainage systems in an efficient, customer-oriented manner; and to provide responsive emergency services in all types of weather.

<u>Sanitation</u>	3,337,415	3,707,882	4,127,200	4,831,115
FTE Positions	37.00	37.00	35.00	32.00

The Sanitation Division's mission is to provide quality services to all customers through on-schedule collection of municipal solid waste, bulky items, yard waste, and brush debris; and to ensure efficiency in every task, special project, equipment operation, and customer request.

<u>Recycling</u>	666,137	820,474	965,376	0
FTE Positions	0.00	0.00	0.00	0.00

Beginning with FY 2010-11, the Recycling Division will be accounted for as a part of the Sanitation Division.

## PUBLIC WORKS

DIVISION SUMMARY	2007-08	2008-09	2009-10	2010-11
	Actual	Actual	Budget	Adopted
<b><u>Fleet Management</u></b>	1,222,441	1,105,775	1,262,394	1,282,394
FTE Positions	14.00	14.00	14.00	14.00

The Fleet Management Division is responsible for the maintenance and repair of more than 700 vehicles and equipment within the City's fleet. Fleet's highly trained and competent staff typically completes more than 8,000 work orders annually. The Fleet Management Division supplies fuel for City vehicles as well as for several other government and non-profit agencies including the Buncombe County School Board. The budget for Fleet Management represents the remaining net budget after allocating costs back to the departments.

<b><u>Engineering Services</u></b>	606,378
FTE Positions	7.00

The Engineering Services Division provides professional engineering, surveying and other technical services to all City departments. These services include the design and administration of capital improvement projects, all water system record-keeping, review and inspection of all extensions to the water system, water line design, storm drainage design, street paving, public inquiries of water availability, right-of-way research, and flood plain management. This division was moved to the Public Works Department during FY 2009-10.

### DEPARTMENTAL GOALS

- Provide collection of municipal solid waste, yard waste collection, large item collection, special needs collection and increase diversion (recycling).
- To provide streets asphalt resurfacing program at a competitive rate.
- Increase the collection of silts and other debris to prevent sedimentation.
- Increase use of Compressed Natural Gas (CNG); internally/externally and increase external gasoline and diesel sales.
- Implement projects as funded by the American Recovery and Reinvestment Act (ARRA).

### KEY PERFORMANCE OBJECTIVES & MEASURES

	2008/09 <u>Actual</u>	2009/10 <u>Estimated</u>	2010/11 <u>Target</u>
• Divert 47% of waste from landfill through recycling and waste reduction	40.7%	47%	47%
• Collect 1,050 tons of solids from entering Asheville waterways through good storm water housekeeping programs	1,401 tons	950 tons	1,050 tons

## PUBLIC WORKS

### KEY PERFORMANCE OBJECTIVES & MEASURES (Cont.)

	<i>2008/09</i> <u>Actual</u>	<i>2009/10</i> <u>Estimated</u>	<i>2010/11</i> <u>Target</u>
• <i>Complete one mile of new sidewalk linkages with realigned construction crew in Engineering Division</i>	N/A	N/A	1 mile
• <i>Complete 80% of vehicle preventative maintenance checks on time</i>	50%	55%	80%
• <i>Sidewalk Cleaning with Nuisance Court labor</i>	N/A	22.66 miles	247 miles

# TRANSPORTATION

Ken Putnam, Director

**MISSION:** The mission of the Transportation Department is to provide a high quality transportation experience for the citizens of and visitors to the City of Asheville.

## DEPARTMENT SUMMARY

	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Adopted
<b>Expenditures:</b>				
Salaries & Wages	1,109,679	1,033,950	970,955	614,165
Fringe Benefits	354,443	302,498	309,012	239,833
Operating Costs	386,646	244,247	289,220	278,840
Capital Outlay	<u>7,894</u>	<u>6,541</u>	<u>2,000</u>	<u>16,500</u>
Total	1,858,662	1,587,236	1,571,187	1,149,338
FTE Positions	20.63	19.63	16.63	13.63

## BUDGET HIGHLIGHTS

- As a part of a series of reorganizations during FY 2009-10, the signs and markings division was moved from the Public Works Department to the Transportation (formerly Transportation & Engineering) Department, and the engineering division was moved from Transportation to Public Works. Prior year financial information for these divisions is presented under their previous departments.
- In order to help balance the FY 2010-11 adopted budget, the Transportation Department's operating budget is reduced by approximately \$45,000.
- In addition, the Assistant Transportation Director position will be held vacant during FY 2010-11, which will produce salary savings of \$85,000.
- The total savings represents a 10% reduction from the current original budget.

# TRANSPORTATION

DIVISION SUMMARY	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Adopted
<u><b>City Engineering</b></u>	1,134,711	975,860	869,171	0
FTE Positions	11.00	11.00	10.00	0.00

The City Engineering Division moved to the Public Works Department during FY 2009-10.

<u><b>Traffic Engineering</b></u>	229,647	231,198	250,183	193,222
FTE Positions	4.00	3.00	2.00	2.00

The Traffic Engineering Division is responsible for the planning, design, installation, operation, and maintenance of traffic control devices (signs, signals, street markings) throughout the City and on a contract basis with the North Carolina Department of Transportation for state routes within the City. The division also conducts traffic studies and surveys, and reviews major developments and curb cut requests. The division also works with citizens, other departments, and outside agencies on traffic-related issues.

<u><b>Traffic Signal Maintenance</b></u>	190,279	168,279	222,143	213,222
FTE Positions	2.00	2.00	2.00	2.00

The Traffic Signal Maintenance Division provides for the safe control and flow of all modes of transportation in the City through the development of standards, high quality customer service, quick response, and careful planning.

<u><b>Transportation Planning</b></u>	304,025	133,239	146,858	154,293
FTE Positions	3.63	3.63	1.63	1.63

The Transportation Planning Division provides citywide planning services, including MPO and transit projects.

<u><b>Transportation Demand Management</b></u>	0	78,660	82,832	99,979
			1.00	1.00

The Transportation Demand Management Division seeks to alter the demand for roadway capacity and increase transportation system efficiency by moving more people in fewer vehicles. A series of strategies are used to decrease the use of the single occupancy vehicle (SOV) and encourage the use of alternatives such as transit, carpooling, vanpooling, bicycling, walking, teleworking and alternative work schedules.

<u><b>Signs and Markings</b></u>				276,503
FTE Positions				4.00

The Traffic Operations Division provides for the safe control and flow of all modes of transportation in the City through the development of standards, high quality customer service, quick response time, and careful planning. This division was previously accounted for in the Public Works Department.

<u><b>Transportation Administration</b></u>				212,119
				3.00

# TRANSPORTATION

## DEPARTMENTAL GOALS

- Providing traffic-engineering related services on a "customer first" basis by consistently applying sound and reasonable traffic engineering principles.
- Providing transportation-planning related services including pedestrian and bicycle needs on a "customer first" basis by consistently applying sound and reasonable transportation planning principles.
- Providing transit related services on a "customer first" basis.
- Providing parking related services on a "customer first" basis.

## KEY PERFORMANCE OBJECTIVES & MEASURES

	<u>2008/09</u> <u>Actual</u>	<u>2009/10</u> <u>Estimated</u>	<u>2010/11</u> <u>Target</u>
• <i>Respond to customer complaints &amp; concerns in a timely, professional, &amp; courteous manner.</i>	100%	100%	100%
• <i>Perform preventative maintenance on all City maintained traffic signals</i>	100%	100%	100%
• <i>Provide appropriate response times for emergency and standard service calls for traffic signal malfunctions and missing/damaged signage</i>	100%	100%	100%
• <i>Review development plans, traffic impact studies, and curb cuts for UDO compliance</i>	100%	100%	100%
• <i>Number of miles of bicycle lanes</i>	5	10	2
• <i>Number of miles of new sidewalk</i>	N/A	2.6	2
• <i>Increase bicycle ridership (Baseline = 900 riders)</i>	N/A	0%	5%
• <i>Increase number of pedestrian crosswalks</i>	N/A	0	5
• <i>Increase number of carpoolers</i>	0	12	20
• <i>Increase number of vanpoolers</i>	0	1	2
• <i>Number of Passport participants</i>	5	5	6
• <i>Number of Emergency Ride Home participants</i>	165	200	250

## TRANSIT SERVICES FUND

**MISSION:** It shall be the mission of the Transit Services division to provide public transportation, within the confines of available resources, in such a manner as to maximize service to all destinations necessary for the benefit and well-being of the citizens of this community. This includes access to health, employment and recreation facilities, as well as to the goods and services necessary for everyday living.

### FUND SUMMARY

	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Adopted
<b>Expenditures:</b>				
Salaries & Wages	58,704	151,090	142,091	145,588
Fringe Benefits	17,619	44,130	44,601	54,056
Operating Costs	4,666,134	4,918,155	4,932,588	4,983,452
Operating Pass Through	73,416	98,088	540,000	553,500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>4,815,873</b>	<b>5,211,463</b>	<b>5,659,280</b>	<b>5,736,596</b>
FTE Positions	3.00	3.00	3.00	3.00
<b>Revenues:</b>				
Operating Revenue	870,860	832,117	911,000	831,000
Miscellaneous	943	0	0	0
Federal/State Grants	2,374,658	2,455,523	2,777,333	2,909,700
Operating Pass Through	0	98,088	540,000	553,500
General Fund Subsidy	1,275,565	1,066,197	872,831	642,196
Parking Fund Subsidy	248,116	248,116	248,116	484,000
Transfer from Capital Fund	0	100,000	0	0
Motor Vehicle License Fee	<u>307,352</u>	<u>309,175</u>	<u>310,000</u>	<u>316,200</u>
<b>Total</b>	<b>4,777,881</b>	<b>5,109,216</b>	<b>5,659,280</b>	<b>5,736,596</b>

### BUDGET HIGHLIGHTS

- In FY 2010-11, the City will continue to receive the same level of federal operating support (\$484,000) for transit that it has over the last several years. However, given the City's current Census classification, there is no guarantee that the City will receive this level of federal support in future budget years.
- The parking fund subsidy is being increased by approximately \$234,000. \$125,000 of this amount represents an ongoing adjustment to the transfer to cover increased expenses in the Transit Fund. The other \$109,000 is a one-time increase to provide funding that will allow for the continuation of all existing transit evening routes.
- Staff is proposing in the budget that the gap between day and evening service be eliminated and that evening service end at 10:30 pm. This schedule adjustment, which was recommended in the Transit Master Plan, will reduce costs by approximately \$65,000.
- With the increase in the parking fund subsidy and the savings from the schedule adjustment above, staff was able to reduce the general fund subsidy to transit by approximately \$230,000.

## TRANSIT SERVICES FUND

DIVISION SUMMARY	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Adopted
<u>Administration</u>	212,151	403,700	351,373	354,579
FTE Positions	3.00	3.00	3.00	3.0

The Administration Division will evaluate and implement strategies and routes necessary to achieve the mission of the department. This division includes the salary, fringe benefits, and operating costs for the Transit Services Director.

<u>Transit Operations</u>	4,603,722	4,807,763	5,307,907	5,382,017
FTE Positions	0.00	0.00	0.00	0.00

The City contracts with a private sector management firm for transit operation services. The Transit Operations Division includes those contract costs, as well as the costs for para-transit service.

### KEY PERFORMANCE OBJECTIVES & MEASURES

	2008/09 <u>Actual</u>	2009/10 <u>Estimated</u>	2010/11 <u>Target</u>
• <i>Unlinked passenger trips</i>	1.6	1.5	1.6
• <i>Operating cost per hour</i>	\$75	\$75	\$75
• <i>On-time performance</i>	77%	77%	80%

## PARKING SERVICES FUND

**MISSION:** The Parking Services Fund is responsible for the operation, maintenance and parking enforcement of City-owned public parking, including parking garages and City employee parking lots. There are three garages with a total of 1,050 spaces, over 700 on-street spaces and more than 200 lot spaces.

### FUND SUMMARY

	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Adopted
<b>Expenditures:</b>				
Salaries & Wages	471,383	527,036	702,566	709,849
Fringe Benefits	170,218	201,296	271,152	293,868
Operating Costs	873,481	1,072,705	1,013,626	913,783
Debt Service	588,590	0	500,000	500,000
Transfer to Transit Fund	248,116	248,116	248,116	484,000
Capital Outlay	<u>7,011</u>	<u>1,405,489</u>	<u>104,240</u>	<u>10,000</u>
<b>Total</b>	<b>2,358,799</b>	<b>3,454,642</b>	<b>2,839,700</b>	<b>2,911,500</b>
FTE Positions	19.00	19.00	19.00	19.00
<b>Revenues:</b>				
Garage Revenues	1,226,593	1,136,838	1,115,000	1,090,000
Parking Meters	992,344	986,648	925,000	940,000
Parking Violations	617,131	574,936	644,700	596,000
Parking Lots & Peripheral	172,231	148,731	105,000	140,000
Appropriated Fund Balance	--	--	--	109,000
Other	<u>87,355</u>	<u>43,257</u>	<u>50,000</u>	<u>36,500</u>
<b>Total</b>	<b>3,095,654</b>	<b>2,890,410</b>	<b>2,839,700</b>	<b>2,911,500</b>

### BUDGET HIGHLIGHTS

- The FY 2010-11 budget includes \$500,000 for a possible debt service payment on the Biltmore Avenue parking deck. If no debt service payment is needed, this funding will flow back into the Parking Fund's fund balance.
- The transfer from the Parking Fund to the Transit Services Fund is being increased by approximately \$234,000. \$125,000 of this amount represents an ongoing adjustment to the transfer to cover increased expenses in the Transit Fund. The other \$109,000 is a one-time increase to provide funding that will allow for the continuation of all existing transit evening routes. In order to fund this one-year increase in the transfer, \$109,000 is being appropriated from the Parking Fund fund balance. This level of appropriation will allow the Parking Fund to maintain adequate reserves in anticipation of future parking garage construction.

## PARKING SERVICES FUND

DIVISION SUMMARY	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Adopted
<u>Parking Garages</u>	1,551,418	1,653,690	1,774,933	2,006,885
FTE Positions	9.50	9.50	9.50	9.50

The Parking Garages Division is responsible for the daily operation and maintenance of the City's three parking garages. This division also handles special event parking operations.

<u>Parking Services</u>	807,381	1,800,952	1,064,767	904,615
FTE Positions	9.50	9.50	9.50	9.50

The Parking Services Division manages and coordinates the operation of all parking facilities except parking garages. This includes on-street parking, meter installation and repair, parking enforcement, administration of parking rules and regulations, and the depositing of all revenues generated from parking operations, including garages.

### KEY PERFORMANCE OBJECTIVES & MEASURES

	2008/09 <u>Actual</u>	2009/10 <u>Estimated</u>	2010/11 <u>Target</u>
<ul style="list-style-type: none"> <li>Increase the number of on-street, metered parking spaces in the CBD (Baseline = 744 metered parking spaces)</li> </ul>	0%	0%	5%
<ul style="list-style-type: none"> <li>Increase parking meter revenue by increased meter maintenance to minimize parking meter downtime.</li> </ul>	0%	0%	2%
<ul style="list-style-type: none"> <li>Increase monthly parking customers in the parking garages</li> </ul>	0%	0%	5%

## STORMWATER FUND

**MISSION:** The Stormwater Fund is responsible for the timely installation, maintenance, repair and revitalization of the storm drainage, catch basins, pipes, etc. within the City's streets and rights-of-way.

### FUND SUMMARY

	2007-08	2008-09	2009-10	2010-11
	Actual	Actual	Budget	Adopted
<b>Expenditures:</b>				
Salaries & Wages	1,055,120	1,489,571	1,470,589	1,328,262
Fringe Benefits	369,910	471,396	504,294	572,718
Operating Costs	869,568	831,105	864,558	906,105
Debt Service	101,900	73,928	50,000	240,000
Capital Outlay	<u>182,822</u>	<u>367,809</u>	<u>9,777</u>	<u>48,133</u>
Total	2,579,320	3,233,775	2,899,218	3,095,218
FTE Positions	38.00	38.00	37.00	35.00
<b>Revenues:</b>				
Charges For Service	2,744,219	2,680,540	2,665,218	2,665,218
Licenses & Permits	305,430	186,666	204,000	200,000
Transfer from Other Funds	0	0	0	200,000
Miscellaneous	264	38,064	0	0
Investment Earnings	<u>56,029</u>	<u>23,876</u>	<u>30,000</u>	<u>30,000</u>
Total	3,105,942	2,929,146	2,899,218	3,095,218

### BUDGET HIGHLIGHTS

- An MEO position and a Labor Crew Supervisor position are eliminated from the budget, resulting in a decrease of 2.0 FTE positions.
- The Stormwater Fund will be issuing debt in FY 2010-11 in order to fund \$2.3 million in major capital projects. The total estimated debt service on this issuance is \$190,000. This amount is included in the operating budget for next fiscal year.
- A portion of the debt funding will be transferred to the operating fund to reimburse for staff time spent on those projects. A similar reimbursement mechanism will be used for staff time spent on Recovery Act projects. In total, staff is estimating that \$200,000 in reimbursements from capital and grant funds will be received in FY 2010-11. This reimbursement is included as a revenue in the Stormwater operating budget.

# STREET CUT UTILITY FUND

## FUND SUMMARY

	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Adopted
<b>Expenditures:</b>				
Salaries & Wages				561,708
Fringe Benefits				240,732
Operating Costs				562,197
Capital Outlay				<u>213,643</u>
Total				1,578,280
FTE Positions				18.50
<b>Revenues:</b>				
Charges For Service				631,312
Internal Charges				946,968
Total				1,578,280

## BUDGET HIGHLIGHTS

- Historically, public utility companies, such as the Metropolitan Sewerage District (MSD), and Public Service Natural Gas (PSNC) have obtained permits from the City for street cuts and then contracted with private companies to repair the cuts. The City of Asheville Water Department also obtained permits and then used their own crews to repair the cuts. The utility companies have expressed concern over the current street cut process. Based on these concerns, the City is proposing to create an internal city function in the Public Works Department specifically to repair street cuts and charge the utilities companies for the street cut repair work.
- The Water Department crew that previously handled street cut repair will be transferred to this new Street Cut enterprise fund. The Water Department will then be billed for their street cut repair work as the private utility companies are billed.
- Two existing General Fund street crews will devote half their time to this new utility cut repair program. This will result in a savings to the General Fund of approximately \$150,000.
- In order to ensure that staffing is adequate to meet demand, six additional FTE positions that were not previously a part of the budget will be added in FY 2010-11.

## NONDEPARTMENTAL ENVIRONMENT & TRANSPORTATION

### BUDGET SUMMARY

Expenditures:	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Adopted
Transfer to Transit Fund	1,275,565	1,066,197	872,831	642,196
Transfer to Transit Capital	<u>100,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	1,375,565	1,066,197	872,831	642,196

### BUDGET HIGHLIGHTS

- As discussed elsewhere in the budget, the transfer from the General Fund to the Transit Services Fund is reduced by \$230,000.